

## Job Description - Sessional Children's Worker(s)

<b>POSITION:</b>	Sessional Children's Workers
<b>REPORTS TO:</b>	Project Manager (On Behalf of the Board of Directors) Club 365 Co-ordinator
<b>HOURS OF WORK:</b>	Variable rate, Variable Hours Unqualified Rate: £8.50ph Qualified Rate: between £9.50 - £11.00 ph

### ABOUT OUR PROJECT

#### **Vision |**

We are a community project working in the ML2 area of North Lanarkshire. Our vision is to see a community free of isolation, free of low self-worth and free of lack of opportunity for change. Together, we aim to see a community full of connection, of confidence and ready for change!

#### **Values |**

Just Love – Hope – Acceptance – Believing in Difference – Refuge

#### **What we do |**

Our activities range from our parent and toddler's group, youth clubs, mentoring, outdoor and physical activities, work with isolated and elderly adults, and notably for this post, we run a venue as part of the Club 365 project throughout the year tackling holiday hunger in children.

### JOB OVERVIEW

We are looking to recruit sessional children's workers to our team, who will be available to take shifts through school holidays and weekends. The post holder will work as part of a team to ensure the successful delivery of the Club365 project, occasionally taking on some planning/preparation of activities. The successful applicant(s) will be able to be scheduled in for potentially daily shifts between 11-2 based on availability and need of the project.

Extra hours or duties may be available for those which qualifications/experience which would mean they were suitable for oversight of occasional sessions, and for planning.

### SPECIFIC RESPONSIBILITIES

The role focuses around the delivery of club365, delivered in accordance with the policies and procedures of MADE4U IN ML2 and within our partnership with North Lanarkshire Council

- Providing for the social, personal, educational and leisure needs of young people by assisting in the running, organisation and delivery of club265 activities
- Establishing positive relationships with all children; supporting and enabling them to increase their confidence and realise their potential, fully integrating them into all project activities
- Coordinating resources and developing opportunities and activities for children which reflects their particular needs and circumstances
- Facilitating the active involvement of children in the planning and development of the project programme

- Playing a key role in evaluating and ensuring the success of the project, including evaluation with children, their parents and our own team
- Facilitating the positive integration of young people with disabilities, behavioural difficulties and/or special needs within the project
- Liaising with parents, carers and other organisations and professionals as required
- Working flexibly as may be required by the needs of the service and carry out any other reasonable duties as required
- To ensure you have an understanding of, and comply with, MADE4U IN ML2's procedures for promoting and safeguarding the welfare and safety of children
- Working with young volunteers to help them achieve their full potential and offer leadership opportunities
- Maintaining a commitment to your own development including agreeing to attend training, do research and identify any areas in which you need to grow.

## PERSON SPECIFICATION

### ESSENTIAL:

- Experience of practical youth work with young people
- Ability to communicate effectively with young people within informal settings, including children and young people with different communication needs.
- Knowledge of and an ability to organise a wide range of activities with young people in an empowering way supporting them to plan, organise and run their own activities as appropriate.
- An awareness and understanding of the importance of safeguarding young people.
- Ability to work effectively as a member of a team within an informal environment.
- Ability and knowledge of dealing with emergencies and accidents, which may occur
- A flexible approach to the work as you may be required to adjust work location and working hours to meet the demands of the service and/or users
- Commitment to self improvement
- A current PVG or being willing to get a PVG check in order to work with children

### DESIRABLE:

- Qualification in children's or youth work, completed or working towards
- Training in first aid, food hygiene and/or health and safety

### TO APPLY FOR THIS ROLE:

- **Please send a current CV, along with a letter explaining why you are suitable to take up post with MADE4U IN ML2 to [jobs@made4uinml2.com](mailto:jobs@made4uinml2.com)**
- **Please feel free to contact us if you have any questions**
- **No deadline, but work is commencing as of 29th June and we are keen to get new workers on board as soon as possible at the beginning of the provision, so don't delay in applying!**